



23 DESIGN CO.

A Creative Project Design-Build Group

Affiliate Artist Program

Project Check List

Public Art Project Check List

This preliminary check list provides more than our affiliate requirements, it also is a resource to better understand the process of public art and the language many establishments use both in definitions and business terminology. Each section denotes the required information to collaborate as an artist in the affiliate program. They are arranged by title, then requirements.

If you have any questions or upon completion email us at info@23designco.com and provide your name, email and contact number.

Project Scope - Describe the entire requested work to be performed?

Including; artwork type, location, indoor/outdoor, permanent/temporary, additional informa-

Who is the Client? - Private Individual, Business, Developer, Municipality, Institution, etc.

What is the Budget? - The minimum project budget we accept is \$20,000.

Deadline - Most large scale projects require several months of management, planning and building. Does the project allot for a minimum 3 month development period?

Legal Considerations - Was a contract provided by the client for review? Do you have an established LLC or DBA?

The form provided is for information purposes only and is not a binding legal document

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